



GRATUITY DISBURSED 2024-2025

STAFF NAME:	MS.REENA RACHEL	Last Drawn Basic	17624
DOB:	01.05.1988 AGE: 36	Last Drawn DA	15862
DOJ:	02.01.2017	TOTAL	33486
DOL:	07.03.2024		
SERVICE:	7 yrs. 2 Mths.		
Gratuity Calculation:	1,35,231.92	Paid on	24-05-24

STAFF NAME:	MS.SARAMMA K C	Last Drawn Basic	18174
DOB:	02.02.1966 AGE: 58	Last Drawn DA	16353
DOJ:	13.06.2016	TOTAL	34527
DOL:	30.04.2024		
SERVICE:	7 yrs. 10 Mths.		
Gratuity Calculation:	1,59,355	Paid on	24-05-24

STAFF NAME:	MS. LENORA VIEYRA	Last Drawn Basic	35824
DOB:	07.01.1966 AGE: 58	Last Drawn DA	32242
DOJ:	01.08.2001	TOTAL	68066
DOL:	31.05.2024		
SERVICE:	22 yrs. 10 Mths.		
Gratuity Calculation:	9,03,183	Paid on	19-06-24

MS.REENA RACHEL	1,35,232
MS.SARAMMA KC	1,59,355
MS.LENORA VIEYRA	9,03,183
TOTAL	11,97,771

PATRICIAN COLLEGE	
PAID CHEQUE	
CQ No.	062365.DT.27/05/24
Amount	Rs. 12,00,000/-
Voucher No.	DT.
Approved by	DT.



STAFF NAME:	MS. DIVYA J	Last Drawn Basic	20374
DOB:	11.09.1979 AGE: 44 Yrs. 11 Months	Last Drawn DA	18337
DOJ:	10.06.2013	TOTAL	38711
DOL:	12.06.2024		
SERVICE:	11 Yrs.		
Gratuity Calculation:	2,45,666	Paid on	03/09/24

WORKINGS:

$$38711 \times \frac{15}{26} \times 11 \text{ yrs.}$$

$$= \text{Rs. } 2,45,666/-$$

Gratuity Account.

PATRICIAN COLLEGE	
PAID CHEQUE	
CQ.No. 053491	DT. 03/09/24
Amount Rs. 2,45,666/-	
Voucher No.	DT.
Approved by: <i>[Signature]</i>	DT.